



Our Lady of Mount Carmel

Catholic Primary School

PLEASE NOTE CHANGES ARE MADE ON A DAILY BASIS AND YOU WILL BE INFORMED AS SOON AS POSSIBLE

Dear Parents/Carers

Potential re-opening of school

Please respond as soon as possible to confirm your place and to answer the questions on the additional letter. **We cannot allow your child to start until we have the information from you.**

Pupils returning to school week commencing 15th June, 2020 will do so as a staggered intake over the 4 weeks. This is to ensure that each group has the opportunity to settle in and get used to the new rules and the very different environment they will be returning to. **Children must wear their school uniform.**

School will be closed every Friday for planning, assessment and enhanced cleaning. The school will still be open for Key Worker children.

Please see the initial two-week timetable below. Amendments may be made at any time based on information from the Local Authority.

Week commencing 15th June

Monday 15 th June	SCHOOL CLOSED TO YEAR GROUPS	
Tuesday 16 th June	SCHOOL CLOSED TO YEAR GROUPS	
Wednesday 17 th June	Year 6 will return to school	
Thursday 18 th June	Year 6 in school	
Friday 19 th June	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean	

Week commencing 22nd June

Monday 22 nd June	Year 6 in school	Reception till 12
Tuesday 23 rd June	Year 6 in school	Reception till 12
Wednesday 24 th June	Year 6 in school	Reception till 12
Thursday 25 th June	Year 6 in school	Reception till 12
Friday 26 th June	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean

Week commencing 29th June

Monday 29 th June	Year 6 in school	Reception till 12
Tuesday 30 th June	Year 6 in school	Reception till 12
Wednesday 1 st July	Year 6 in school	Reception till 12
Thursday 2 nd July	Year 6 in school	Reception till 12
Friday 3 rd July	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean

Week commencing 6th July

Monday 6 th July	Year 6 in school	Year 1 in school
Tuesday 7 th July	Year 6 in school	Year 1 in school
Wednesday 8 th July	Year 6 in school	Year 1 in school
Thursday 9 th July	Year 6 in school	Year 1 in school
Friday 10 th July School to close for Summer	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean	School closed. Teachers to support Online Learning, prepare for the following week and a Deep Clean

Reception and Year 1 pupils – Due to a number of factors we are unable to accommodate both classes at the same time so have split the available time.

For these age groups, we believe 6 hours sat alone at a desk, unless weather allows outdoor activities to take place (2m distancing) is an unrealistic expectation for small children. We are therefore asking parents to collect Reception pupils at 12pm in the first instance.

To allow us to follow social distancing measures we will also be operating staggered start and finish times for each group of children. Below is the individual timetable for your child.

In addition, any absences will need reporting in light of normal absence reporting to the school office on the first day of absence.

Year 6 Group A

Wednesday 17 th June – Thursday 9 th July	Your child will return to school
Start time	9:30 am Drop off point will be the playground
Finish time	3.15pm Collection point will be the playground (labelled waiting area)

Year 6 Group B

Wednesday 17 th June – Thursday 9 th July	Your child will return to school
Start time	9:15 am Drop off point will be the playground
Finish time	3.00 pm Collection point will be the playground (labelled waiting area)

Reception

Monday 22 nd June – Thursday 2 nd July	Your child will return to school
Start time	9.15 am Drop off point will be the Reception classroom
Finish time	12:00pm Collection point will be the Reception classroom

Year 1

Monday 6 th July – Thursday 9 th July	Your child will return to school
Start time	9.15 am Drop off point will be the Year 1 classroom
Finish time	3:00pm Collection point will be the Year one classroom

Key Worker

Open	
Start time	8:55 am Drop off point will be the hall door in carpark
Finish time	3.30 pm Collection point will be the hall door in carpark

YEAR 6 GROUPS WILL BE CONFIRMED VIA EMAIL

IMPORTANT REMINDERS

- Start and finish times must be strictly adhered to. If you are going to be late dropping your child off, then please contact the school office by telephone to arrange a different time.
- Only one adult is allowed onto school grounds to accompany their child(ren). Social distancing must be observed at all times
- Adults will **not be** allowed to enter school. The office is closed and is by appointment only.
- If you or any other named contacts have changed contact numbers then please inform the office immediately either by telephone or email office@olmcprimary.co.uk If your child becomes ill at school, we will contact you to collect him/her. **Please remember, if a child becomes ill at school we will have to isolate the child in a designated room until he/she is collected. Please do not send your child to school if he/she is ill. If your child or anyone in your household displays symptoms of COVID-19 then please inform the school immediately.**
- We will not administer medicines to children in school until further notice.
- **Please send your child to school with a clearly labelled water bottle and packed lunch.**
- Please send your child with their own bottle of hand sanitiser which will remain on their table for the duration of their time.
- Children will be sent home if they are unable to adhere to the rules and expectations that will be in place, this is for their own safety and that of the other children and adults in school.
- If a member of your household is 'shielding' or 'clinically vulnerable' then your child should **NOT** be returning to school.
- No other items (apart from a water bottle, hand sanitiser and packed lunch) from home will be allowed into the school. This includes P.E. kits, bags or other equipment. Coats will be kept in the classroom with your child

Thank you for your continued support at this very difficult time. If you have any concerns or questions then please speak to the class teacher via telephone or email office@olmcprimary.co.uk

If you have children in more than one of the above year groups, please contact the school office and we will try to accommodate timings, but this is not guaranteed.

We are working to June 17th as our timescales, however, this is on the basis that the completed Risk Assessments are approved by the Local Authority and returned as being acceptable under Health & Safety; and any further updates from Public Health, Doncaster. The school reserves the right to make this decision to open at a later date, or at all, if the Health and Safety of pupils, parents and staff is at risk.

Yours sincerely,

Mrs Lindsay Gamble

Headteacher